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| DOS_seal_transparentCommunity College Administrator ProgramPakistanApplication for Seminar Participants | |
| Personal Information | |
| **Name of applicant** (*as indicated on passport, if already issued.*):    **First: Middle: Last:** | **Gender:**  Male **🞎** Female **🞎** |
| Marital status: Single **🞎** Married **🞎** |
| **Home Address**:  Street and number:  City:  State/province:  Postal code:  Country: | Home Phone: |
| Mobile Phone: |
| **E-mail:** |
| **Place of birth** (city or town and country, as listed in passport, if available):  **City of birth:**  **Country:** | **Month of birth:**  **Day of birth:**  **Year of birth:** |
| Do you have a passport? (check one) 🞎 Yes 🞎 No Passport number and expiration date (mm/dd/yy): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ***Include a copy of the picture/data page of your passport.*** | Country of citizenship: |
| **Name of the institution of current employment:** | **Current position:** |
| **List your administrative duties:** | |
| **Level of degree granted by your university/school/ office:** | **What is your field of specialty?** |
| **Do you have any teaching duties? If so, please describe the duties:** | |

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| **Knowledge of languages: Rate yourself *Excellent, Good, Fair, or Poor*.** Include all languages that you speak or have studied, including English. Also list your native language.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Language** | **Reading** | **Writing** | **Speaking** | **Listening** | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  |   **Language proficiency** If you have taken any standard test of English language proficiency (for example TOEFL, TOEIC, IELTS) please identify the type of test taken, give the results, and provide a copy of the test results.  Test Taken: Date Taken: Results (*attach copy*): |
| **Background Information** |
| **List All Post-Secondary Educational Institutions Attended.** (Begin with the most recent).   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Name of Institution/Location** | **Major Field of Study** | **Dates Attended** *(Month, Year)*  **From To** | | **Name of Degree or Diploma** (Do not translate) | **Date Received** | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |
| **Work Experience: List positions held including teaching and administrative experience. Begin with most recent employment.** (Continue on additional sheets of paper, if necessary). Do not include current job.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Name and address of employer** | **Position held** | **Date**  **From:** | **Date**  **To:** | **Responsibilities** | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |
| **List any experience you have had living, studying, working, or traveling abroad.**  (Continue on additional sheets of paper, if necessary)   |  |  |  | | --- | --- | --- | | **Country** | **Dates** | **Purpose** | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |
| **Please provide the names, addresses, and telephone numbers of individuals to be notified in case of emergency:**   |  |  |  | | --- | --- | --- | | **Name of individual** | **Location & address of individual**  **(List at least one contact in your country**  **and one in the United States)** | **Indicate**  **relation to individual**  **(relative, friend)** | |  |  |  | |  |  |  | |  |  |  |   **List any awards or publications.**   |  | | --- | |  | |  | |  | |
| Essays |
| Essay #1: **Describe any current or pending initiatives intended to improve your institution and/or other institutions like it in Pakistan. How might this program inform those initiatives?** |
| Essay #2: **Describe the key challenges facing your institution and institutions like it in Pakistan.**  Essay#3 **What does Pakistan and your institution most need in order to respond to local workforce needs more efficiently?** |
| Essay #4: **List some of the obstacles and challenges that you face in your position.** |
| Essay #5: **Please describe your goals to advance technical and vocational education in the next three years.** |
| Essay #6: **How can new international collaborations be helpful to your work?** |

Community College Administrator Program

for Participants from Pakistan

**Application Certification Statement**

**Certification:** I certify that I completed this application myself and that the information given in this application is complete and accurate, and that I have carefully read and understand it.

I understand that program administrators reserve the right to verify all the information listed in the application. I understand that giving false or misleading information in the application will eliminate me from the competition or cause my dismissal from the Community College Administrator Program.

Also, I acknowledge that I am aware of the following program requirements:

* I must follow all program rules and regulations and observe all the laws of the United States during my stay there.
* CCAP Seminar program dates are March 26-April 27, 2018, with program-arranged travel for all participants on the weekends immediately prior to and following the program dates.
* At the end of the program, I will return to my home country. I understand that I may not extend my stay in the United States.

Please indicate if you required assistance completing this application in English.

I had assistance completing this application in English: **🞎**

I completed this application in English without assistance. **🞎**

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Signature of applicant Date (month/day/year)

**COMMUNITY COLLEGE ADMINISTRATOR PROGRAM**

***Application Checklist***

CCAP Application form with signed certification statement

C.V. / Resume

Academic documents (transcripts & degrees)

Passport

Letter of recommendation

Copy of nomination letter from your parent organization